NOTTINGHAM CITY COUNCIL VIRTUAL SCHOOL

Self-Improvement Plan 2018-19

Promoting the Educational Achievement of Looked after Children and previously looked after children

Area	Source	Action	Date	Resp Person	Update
Information management systems	• 2018-19 SEF	• Develop SIMs to hold and report attainment and assessment data for individual children in care.	• March 2019	• AS	• Update from Jan team mtg: work being progressed. New date set for completion.
	• 2018-19 SEF	• Input historical attendance and attainment information into SIMs to enable systematic reporting.	• February 2019	• Admin/data team	• Update from Jan team mtg: action complete.
	• 2018-19 SEF	• Build an 'intervention' panel in SIMS to record and report on interventions taken by the Virtual School.	• July 2019	• AS	
	• 2018-19 SEF	• Build an 'educational concerns panel' in SIMs in order to flag and report on cases where there are specific educational concerns.	• July 2019	• AS	
	• Jan 2019 Team Meeting	• Review and scope a more efficient system for processing PPP- through NCC software (Firm Step)	• July 2019	• LF and TW	
	• Jan 2019 team meeting	• Scope plan for gathering gaps in historical attainment information.		• JH and AS	
	• Jan 2019 team meeting	• Obtain SEN information and capture in SIMs for all CiC with SEND.	• April 2019 • March 2019	• AS	

Attainment and progress	• 2018-19 SEF	• Carry out periodic drill-down of cases where children are in schools judged 'inadequate' periodically throughout the year to understand the circumstances behind this.	• July 2019	• JH and caseworkers	• Update from 1st Feb 19 caseworker meeting: report to be produced termly, to be included in the GB report, re number of children in the previous term in inadequate schools & the circumstances around this- commencing June 19- reporting based on the previous term.
	• 2018-19 SEF	• Develop and implement arrangements for the timely collection of missing attainment and assessment data.	• January 2019	• JH	
	• 2018-19 SEF	• Develop a plan, which includes timeframes, for timely gathering, monitoring and scrutiny of attainment data, in order to challenge schools and recommend interventions to improvement achievement.	• December 2018	• AS, JH & caseworkers	
	• 2018-19 SEF	• Develop a systematic approach for using teacher termly assessment data to inform actions and interventions to drive improvement in educational outcomes.	• December 2018	• JH, AS & caseworkers	
Reporting	• 2018-19 SEF	• Produce a monthly data pack, that consists of performance, outcomes and educational experience data pertaining to children in care.	• Monthly starting April 2019.	• Admin/data team	
	• January Team Meeting.	• Consider a plan for how the U25 hours reports can be used to improve the situation for children.	• March 2019	• JH & caseworkers	• Update from 1st Feb caseworker meeting- agreed VS need feedback from social workers after list is sent out- whether a school place has

					been applied for/ whether info is accurate. JH to agree this with SC colleagues.
PEPs	• 2018-19 SEF • 2018-19 SEF • 2018-19 SEF	• Develop the ePEP in Liquid Logic and devise an implementation for transitioning from the paper-based PEP to the ePEP • Establish the PEP reporting criteria in Liquid Logic and share with the data team to support implementation of PEP reports from this system. • Implement the formal PEP quality assurance process and accompanying policy, and commence the quality assurance of PEPs.	• January 2019 • January 2019 • Novemb er 2018	• AS, JH and Liquid Logic team • As, JH and Dtata team. • JH and caseworkers.	
Training and support	• 2018-19 SEF • 2018-19 SEF • 2018-19 SEF & systems review	• Ensure all training delivered is evaluated, using the corporate training evaluation forms. • Develop a report template for annual analysis of training evaluations. • Create a Virtual School web area, within the Nottingham City Council website, with information and advice in relation to the educational of children in care and previously looked-after children	• Starting Septemb er 2018 • Dec 2018 • January 2019	• Caseworkers • PH and KC • Virtual School team with TW, MR and LF as leads.	•

	• 2018-19 SEF & systems review • Jan Team Meeting	• Create a Virtual School handbook that includes information and advice promoting the educational achievement of children in care and previously looked-after children. • Develop a Virtual School Information pack for schools educating a NCC CiC.	• January 2019 • February 2019	• Virtual School team with JH as lead. • VS team with LF as lead.	
Post-16 children in care	• 2018-19 SEF • 2018-19 SEF	• Advertise and recruit to the post of Post- 16 Education Support Officer. • Support the Post-16 Education Support Officer to develop and establish the Virtual Schools arrangements for monitoring, tracking and reporting on the educational outcomes of post-16 children in care.	• November 2018 • December 2018	• JH • JH	•
Previously looked after children	• 2018-19 SEF • 2018-19 SEF	• Advertise and recruit to the post of Education Support Officer for previously Looked after children. • Support the Education Support Officer for previously LAC to develop and establish the Virtual Schools arrangements for providing advice	• November 2018 • December 2018	• JH • JH	•

		and support in respect to the previously looked after children.			